

## PRIVACY POLICY AND HEALTH INFORMATION COLLECTION STATEMENT

The Spot for Speech Pathology PTY LTD is an independent practice under the ownership of The Spot for Speech Pathology Trust.

You may contact The Spot for Speech Pathology PTY LTD by emailing [info@spotforspeech.com.au](mailto:info@spotforspeech.com.au) or by calling 0423 384 604. You have the right to gain access to the information held by The Spot for Speech Pathology about you or your child.

Our Privacy Policy (available on our website and upon request) contains information on how you may request access to, and correction of, your or your child's personal information and how you may complain about a breach of your or your child's privacy and how we deal with such complaints.

The Spot for Speech Pathology PTY LTD needs to collect information about you or your child for the primary purpose of providing quality treatment. In order to fully assess, diagnose and treat you or your child, we need to collect some personal information from you. This information will also be used for the administrative purposes of running the practice such as billing you or billing an insurer or compensation agency. Information will be used within the practice for handover when another speech pathologist will be providing you or your child with ongoing assistance.

The Spot for Speech Pathology PTY LTD may disclose information regarding assessment, diagnosis or treatment to your or your child's doctor or other treatment providers only with your consent. In the case of insurance or compensation claims, it may be necessary to disclose information and/or collect information that affects your or your child's treatment and return to work. Your written consent will be obtained at the start of your or your child's treatment in order to carry out the above activities. The Spot for Speech Pathology PTY LTD will not disclose your or your child's information to commercial companies. We do not disclose your or your child's personal information to overseas recipients. Specific service or product information as deemed suitable for your or your child's speech pathology management, may be forwarded to you by us, unless you instruct The Spot for Speech Pathology PTY LTD not to forward you this type of information.

Information at The Spot for Speech Pathology PTY LTD is stored securely and only practice staff have access to it. The Spot for Speech Pathology PTY LTD takes all reasonable steps to ensure that information collected about you or your child is accurate, complete and up-to-date. You may have access to your or your child's information upon request and if you believe that any of the information is inaccurate we may be able to amend it accordingly. If you do not provide relevant personal or health information about you or your child, in part or in full, to The Spot for Speech Pathology PTY LTD, it may result in incomplete assessment. This may impact upon the diagnosis and subsequent therapy that is provided. Any concerns you may have about this policy or about your or your child's management can be directed to Beck Mungoven by calling 0423 384 604 or emailing [beck@spotforspeech.com.au](mailto:beck@spotforspeech.com.au).